



## SECURITY VETTING APPLICATION

The New Zealand Cadet Forces (NZCF) is a youth development organisation, operated under the direction of the New Zealand Defence Force (NZDF). The NZCF encompasses the Sea Cadet Corps, the New Zealand Cadet Corps and the Air Training Corps. In accordance with the Vulnerable Children Act 2014 and as a part of its Duty of Care responsibilities, the NZCF has a requirement to ensure that any person who has direct contact with cadets is a fit and proper person.

By completing this application, you hereby consent to the collection of information including any convictions you may have from the New Zealand Police or any other Police Force outside New Zealand and consent to the release of this information to the NZDF for official purposes.

The Commandant NZCF reserves the right to restrict the access of any person who does not gain a NZ Police and NZDF Security Vetting clearance, to any NZCF Unit or activity.

In conjunction with completing Section 1 and 2 of this form you are also required to complete and attach the NZ Police Vetting Service Request and Consent form (NZPVS-CS) and **provide two forms of identification**, these need to be annotated as sighted and certified through a signature by the Cadet Unit Commander. **It is imperative you read and follow the instructions carefully for both forms.**

### SECTION 1: PERSONAL INFORMATION (To be completed by the Applicant)

New Vetting       Renewal Vetting

Surname:			
First Names:			
Service Number:		NZCF Unit:	
Title or NZCF Rank:		Position within NZCF Unit:	

*(Officer, OFFCDT, Supplementary staff, Adult Cadet, Unit Support Committee)*

#### Present Residential Address:

Street Number and Street:			
Suburb:		City:	
		Post Code:	

#### Telephone Numbers:

Mobile:		Work:		Home:	
Email Address:					
Birth date:		Place of Birth:			

*(dd/mm/yyyy)*

*(Town / City)*

*(Country if other than NZ)*

**STAFF 1N-CONFIDENCE**

**SECTION 2: PREVIOUS ARMED FORCES OR NZCF SERVICE** (To be completed by the Applicant)

The following are the details of my past service in the Armed Forces, including Regular Force, Non Regular Force, Compulsory Military Training, National Service, or NZCF Service. *(Include overseas if applicable, continue on the additional page if required)*

Service <i>(Navy, Army, Air, NZCF)</i>	Dates of Service	Service No	Rank Attained	Remarks <i>(Reason for leaving etc)</i>

Have you at any time been convicted of any offence, other than parking offences, by any Court (including a Youth Court) or by a Military Court Martial?  Yes  No

Have you at any time been placed on a diversion scheme?  Yes  No

Are you awaiting the hearing of any charges in any court?  Yes  No

If **YES**, please give full details including the date and place of the Court hearing, the nature of the offence, and the sentence of the court. (If necessary, this can be attached separately)

I have attached the following two forms of identification that have been sighted and initialled by the Cadet Unit Commander:

- Drivers Licence       Passport       Student ID       Other

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ *(dd/mm/yyyy)*

**SECTION 3: SECURITY VETTING REQUIRED AND CADET UNIT COMMANDER ENDORSEMENT**

New Vetting/Renewal Vetting → CUCDR and Area Commander  
*(Supplementary Staff, USC, cadet over 18)*

Renewal Vetting *(NZCF Officer)* → HQ NZCF

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ *(dd/mm/yyyy)*

Name: \_\_\_\_\_ Rank: \_\_\_\_\_

NZCF Unit: \_\_\_\_\_

**SECTION 4: AREA COMMANDER ENDORSEMENT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ *(dd/mm/yyyy)*

Name: \_\_\_\_\_ Rank/Title: \_\_\_\_\_

**SECTION 5: HQ NZCF ACTION** (select as appropriate)

The applicant has been  granted /  declined a security clearance/renewed security clearance with effect from \_\_\_\_\_. The security clearance is valid for three years to \_\_\_\_\_.

Approval is  granted /  not granted for the applicant to be appointed as a Supplementary Staff, Unit Support Committee, Cadet over 18 years old.

Renewal is  granted /  not granted for the applicant to be reappointed as Officer Cadet, Officer, Supplementary Staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ *(dd/mm/yyyy)*

Commandant NZCF